



सत्यमेव जयते

# महाराष्ट्र शासन राजपत्र

## असाधारण भाग चार-अ

वर्ष १०, अंक १०५(४)]

गुरुवार, ऑक्टोबर १०, २०२४/आश्विन १८, शके १९४६

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असाधारण क्रमांक २०३

प्राधिकृत प्रकाशन

महाराष्ट्र शासनाने केंद्रीय अधिनियमान्वये तयार केलेले  
(भाग एक, एक-अ आणि एक-ल यांमध्ये प्रसिद्ध केलेले नियम व आदेश यांव्यतिरिक्त) नियम व आदेश.

### MEDICAL EDUCATION AND DRUGS DEPARTMENT

G. T. Hospital Complex, 9th Floor, New Mantralaya, Lokmanya Tilak Road,  
Mumbai 400 001, dated the 10th October, 2024.

### NOTIFICATION

NATIONAL COMMISSION FOR ALLIED AND HEALTHCARE PROFESSIONS ACT, 2021.

No. RASAA-0424/C.R.84/Adhiniyam.—In exercise of the powers conferred by sub-section (1) of section 68 of the National Commission for Allied and Healthcare Professions Act, 2021 (14 of 2021), and of all other powers enabling it in that behalf and in supersession of all the earlier rules made in this behalf, the Government of Maharashtra hereby makes the following rules to carry out the provisions of the said Act, namely :—

### CHAPTER-I

#### PRELIMINARY

1. *Short title.*—These rules may be called the Maharashtra State Allied and Healthcare Council Rules, 2024.

2. *Definitions.*—(1) In these rules, unless the context requires otherwise,—

(a) “Act” means the National Commission for Allied and Healthcare Professions Act, 2021 (14 of 2021) ;

(b) “Chairperson” means the Chairperson of the State Council appointed under clause (a) of sub-section (3) of section 22 of the Act ;

(c) “Commission” means the National Commission for Allied and Healthcare Professions constituted under sub-section (1) of section 3 of the Act ;

(d) “fee” means any sum payable as fees under the Act or these rules ;

(e) “form” means a form appended to these rules ;

(f) “Member” means a Member of the State Council, including the Chairperson ;

(g) “Schedule” means the Schedule appended to the Act ;

(h) “Secretary” means the Secretary of the State Council ;

(i) “State Council or Council” means the Maharashtra State Allied and Healthcare Council constituted under sub-section (1) of section 22 of Act ;

(j) “State Government” means the Government of Maharashtra ;

(k) “State Register” means the State Allied and Healthcare Professionals Register maintained by the State Council as specified under section 32 of the Act ;

(2) Words and expressions used in these rules but not defined herein, but defined in the Act, shall have the respective meaning as assigned to it under the Act.

## CHAPTER-II

### STATE ALLIED AND HEALTHCARE COUNCIL

3. *State Allied and Healthcare Council.*—There shall be a Council to be known as “Maharashtra State Allied and Healthcare Council”, consisting of a Chairperson and the Members as specified under section 22 of the Act.

4. *The qualifications and experience of nominated Member of State Council.*—

(1) The qualifications and experience of the Member of the State Council nominated under clause (e) of sub-section (3) of section 22 shall be as follows, namely :—

(i) A person who has attained the age of thirty-five years and possesses not less than ten years’ experience in the respective recognized category of the allied and healthcare sciences as specified in schedule appended to the Act, may be nominated by the State Government as a Member of the State Council ;

(ii) The person so nominated shall possess a post-graduate degree in any profession of recognized category of allied and healthcare sciences ;

(iii) The person so nominated shall register himself with State Council ;

(iv) The person nominated as a Member of the Council shall be a person of outstanding ability, reputation and integrity ;

(v) No person having been convicted and sentenced for imprisonment for an offense which in the opinion of the Government involves moral turpitude, shall be eligible for nomination as the Member ;

(vi) No person having been removed or dismissed from service of the Central Government or a State Government or a body or Corporation owned or controlled by the Central or State Government shall be eligible for nomination as Member ;

(vii) No person nominated as a Member of the Council shall either himself or through any of his family members, directly or indirectly, own or be associated with or have any dealings with the managing body of a private or non-government education institution in allied and healthcare sciences.

(2) The qualifications and experience of the Member of the State Council nominated under clause (f) of sub-section (3) of section 22 shall be as follows, namely :—

(i) A person who has attained the age of forty-years and possesses ten years of experience in charitable institutions engaged in education or services related to any of the recognized categories specified in the schedule appended to the Act, may be nominated by the State Government as a Member of the State Council ;

(ii) The person so nominated shall also possess a post-graduate degree in any profession of the recognized category of allied and healthcare sciences :

Provided that, no charitable institution shall be represented by more than one nominee in the State Council at a time ;

(iii) The person nominated as a Member of the State Council shall be a person of outstanding ability, reputation and integrity ;

(iv) No person having been convicted and sentenced for imprisonment for an offense which in the opinion of the Government involves moral turpitude, shall be eligible for nomination as the Member ;

(v) No person having been removed or dismissed from service of the Central Government or a State Government or a body or Corporation owned or controlled by the Central or State Government shall be eligible for nomination as Member;

(vi) No person nominated as a Member of the Council shall either himself or through any of his family members, directly or indirectly, own or be associated with or have any dealings with the managing body of a private or non-government education institution in allied and healthcare sciences.

(3) A person shall not be eligible to be appointed as the Chairperson or the Member who is convicted by Allied and Healthcare Professions Ethics and Registration Board in accordance with sub-section (5) of section 29 of the Act.

#### 5. *Allowances and leave to Chairperson and Member of the State Council.—*

##### (A) *Allowances.—*

(i) The Chairperson shall receive a fixed honorarium and allowances as may be determined by the Government by order and shall also be eligible for travelling allowances equivalent to the cadre of Deputy Secretary to the Government.

(ii) The Members of the State Council nominated under clauses (e) and (f) of sub-section (3) of section 22 of the Act, shall be paid travelling allowances and daily allowances equivalent to the cadre of Under Secretary to the Government.

(iii) The *ex-officio* Member in the service of the Central Government or State Government shall be entitled to the allowances equivalent to his cadre, regulated in accordance with the rules applicable to him from time to time.

##### (B) *Leave.—*

(i) The Government shall be the competent authority to sanction leave to the Chairperson.

(ii) The Chairperson shall be the competent authority to sanction leave to every Member and the Secretary of the Council.

### CHAPTER-III

#### MEETINGS OF STATE COUNCIL

#### 6. *Meetings of State Council.—*

##### (a) *Calling of meetings.—*

(i) The Council shall ordinarily meet for the transaction of business once in every two months, but the Chairperson may, whenever he thinks fit, and shall, upon a written requisition of not less than one fourth members and on a date not later than fifteen days after the receipt of such requisition, call a special meeting.

(ii) The exact date, time and place of such meetings shall be decided by the Chairperson.

##### (b) *Notice for calling meeting.—*

(i) All members of the Council shall be given fifteen days' notice of an ordinary meeting and seven days' notice of a special meeting. Every notice shall also be posted on the notice board at the office of the Council as well as on its website. Such notice shall specify the date, time and place of meeting and state whether the meeting is for general business or for any special business. If the meeting is for a special business, the nature of such business shall also be mentioned in the notice.

(ii) The Secretary shall send to all members a copy of the agenda and explanatory notes thereon, fifteen days' before the date fixed for an ordinary meeting. For special meeting, such period will be seven days. The mode of service of notice shall be by speed post, e-mail or e-communication via any acceptable modern communication means as is available from time to time.

(c) *Motions for insertion in agenda.*—Any member may send a motion to be inserted in the agenda for an ordinary meeting so as to reach the Secretary twenty days before the date fixed for the meeting. The Secretary shall take the orders of the Chairperson for inclusion of such motion in the agenda, and where any motion is disallowed the reasons for doing so shall also be communicated alongwith the agenda to the members who sent the motion.

(d) *Attendance at meetings.*—At the commencement of each meeting an attendance register shall be placed in the meeting room and every member present shall sign against his name in the register.

(e) *Persons authorized to attend meetings of the State Council.*—No person other than the Members, the *ex-officio* Members, the Secretary, officers and employees of the State Council shall be present in the meetings of the State Council except with the prior permission or special invitation of the Chairperson.

(f) *Business to be transacted at meetings.*—At an ordinary meeting no business or proposition other than the specified in the agenda, and in the case of a special meeting, on the written request made for convening such meeting, shall be transacted :

Provided that, the presiding authority may permit any business or proposition to be discussed which is of an urgent nature and which could not reasonably be entered in the notice.

(g) *Quorum and Adjournment of meeting.*—

(i) One half of the strength of the Council shall form quorum for the meeting of the Council. The presiding authority may, for want of quorum of one half of the strength of the Council at any time for reasons to be recorded in writing, adjourn the meeting to any future day or to any hour of the same day.

(ii) When a meeting has been adjourned to a future day, the Chairperson may change such day to any other day, and the Secretary shall send a written notice of such change to each member of the Council:

Provided that, no such adjourned meeting shall be taken place unless fifteen days' notice is given to the members.

(iii) At an adjourned meeting the business that is left undisposed of at the original meeting from which adjournment took place shall unless the Chairperson otherwise directs, take precedence over new business.

(h) *Minutes of meetings.*—Minutes of the proceedings of each meeting of the Council shall be kept in a book to be provided for the purpose and shall include the names of the members and if any member present at the meeting so desires, the name of the members voting, respectively, for or against any motion. Minutes of the meeting of the Council shall be signed by the Chairperson and in his absence by the presiding authority. This book shall be signed by the Chairperson at the next meeting after the minutes are confirmed, and shall, at all reasonable times, be open to inspection by any member of the Council. Copies of the minutes shall be supplied to every member of the Council within a period of thirty days from the date of the meeting. The minutes of the meeting shall also be uploaded on the website of the council.

(i) *Circulation of written proposition.* - Whenever it appears unnecessary to the Chairperson to convene a meeting, he may, instead of convening a meeting, circulate a written proposition with reasons for such proposition for the observation and votes of the members of the Council and thereupon the provisions of clause (h) shall *mutatis mutandis* apply.

(j) *Attendance and Travelling Allowance for attending meetings.* - Every Member of the Council, including the Chairperson shall be paid two thousand per day for attending the meeting and travelling expenses for attending the meetings of the Council or any Committee thereof at the rate of fifteen rupees per kilo meter or the fare equivalent to the class 2A Tier of the Indian Railway for the shortest distance from the place of his residence to the office of the Council :

Provided that, attendance and travelling allowances shall be determine by the State Government, from time to time.

## CHAPTER-IV

### OFFICERS AND STAFF OF THE COUNCIL

#### 7. *Officers and other employees of State Council.* —

##### (a) *Appointment, salary, allowances and other conditions of service of Secretary.*—

The State Council may appoint a Secretary by nomination on the following conditions, namely :—

(1) The post of the Secretary shall be permanent. The Secretary shall be full time officer of the State Council. Any person, on his first appointment to clear vacancy in the office of the Secretary, shall be on probation for a period of two years.

(2) The Secretary shall be a person of outstanding ability and proven administrative capacity and integrity.

(3) Appointment of the Secretary shall be made by the State Council under section 28 of the Act with the previous approval of the State Government.

(4) To be eligible for appointment to the post of Secretary, a candidate shall,—

(i) possess a post-graduate degree of a University established by law;

(ii) have passed Secondary School Certificate Examination with Marathi as one of the subjects;

(iii) person appointed to this post by nomination shall be required to pass the MSCIT examination; and

(iv) administrative experience of gazetted post of not less than five years will be preferred.

(5) The Secretary shall draw pay in the scale of rupees S-23:67700-208700 and dearness allowance, travelling allowance, city compensatory allowance, house rent allowance at the rate admissible to the State Government employee drawing an equivalent pay.

(6) The age-limit for recruitment by nomination to the post of the Secretary shall be the same as that of the State Government employee of the equivalent post.

(7) The normal age of retirement for Secretary shall be the same as that of the State Government employee.

(8) The candidate shall be the domicile of Maharashtra.

(9) The State Council may terminate the Secretary of the Council, with the previous approval of the State Government.



(b) *Mode of selection for the post of Secretary.—*

(1) The State Council shall call for applications for the post of Secretary, by publication of an advertisement in the newspapers having wide circulation and also display on the notice board of the office of the State Council, on its website and in Employment News Bulletins.

(2) The State Council shall consider all the candidates who have applied for the post.

OR

The State Council may appoint any officer of the Government to be a Secretary by deputation from the cadre of Under Secretary of Mantralaya, Mumbai with previous approval of the State Government. Terms and conditions for deputation shall be as per State Government.

OR

The State Council may appoint a person retired from the post of Section Officer of Mantralaya cadre, Mumbai to be the Secretary of the State Council having experience of not less than five years on that post, on contract basis in accordance with the Government resolutions issued in this behalf from time to time.

(c) *Other officers and employees of the State Council.—*

(i) The State Council, with previous sanction of the State Government, may appoint the officers and employees of the State Council as may be necessary for the efficient performance of its functions, under the Act as follows :—

(A) *Administrative Officer.*—The number of Administrative Officer shall be such as the Government may sanction or as may be determined by the Government from time to time. The Council may appoint an Administrative Officer on the following conditions, namely :—

(1) The post of the Administrative Officer shall be permanent. The Administrative Officer shall be full time officer of the Council. Any person, on his first appointment to a clear vacancy in the office of the Administrative Officer, shall be on probation for a period of two years.

(2) To be eligible for appointment by nomination to the post of Administrative Officer, a candidate shall,—

(i) possess a degree of a University established by law ;

(ii) have passed Secondary School Certificate Examination with Marathi as one of the subjects ; and

(iii) The person appoints to this post by nomination shall be required to pass the MSCIT examination.

(3) The Administrative Officer shall draw pay in the scale rupees S-14:38600-122800 and dearness allowance, travelling allowance, city compensatory allowance, house rent allowance at the rate admissible to the State Government employee drawing an equivalent pay.

(4) The age-limit for recruitment by nomination to the post of the Administrative Officer shall be the same as that of the State Government employee of the equivalent post.

(5) The normal age of retirement for Administrative Officer shall be the same as that of the State Government employee.

(6) The candidate shall be the Domicile of Maharashtra.

OR

The State Council may appoint any officer of the Government to be an Administrative Officer by deputation from the cadre of Assistant Section Officer of Mantralaya, Mumbai with previous approval of the State Government. Terms and conditions for deputation shall be such as may be determined by the State Government from time to time.

(B) *Accountant*.—The Council may appoint an Accountant on the following conditions, namely :—

(1) The post of the Accountant shall be permanent. The Accountant shall be full time officer of the Council and shall not do any other work which is not connected with the work of the Council. Any person, on his first appointment to a clear vacancy in the office of the Accountant, shall be on probation for a period of two years.

(2) To be eligible for appointment to the post of Accountant, a candidate shall,—

(i) possess a commerce degree of a University established by law, preference will be given to person graduated having Accounts as one of the subjects :

Provided that, the Council may appoint retired Government Officer having accounting experience, to the post of Accountant for such tenure as may be determined by the Council;

(ii) have passed Secondary School Certificate Examination with Marathi as one of the subjects; and

(iii) possess required certification of the MSCIT examination.

(3) The Accountant shall draw pay in the scale rupees S-14:38600-122800 and dearness allowance, travelling allowance, city compensatory allowance, house rent allowance at the rate admissible to the State Government employee drawing an equivalent pay.

(4) The age-limit for recruitment by nomination to the post of the Accountant shall be the same as that of the State Government employee of the equivalent post.

(5) The normal age of retirement for Accountant shall be the same as that of the State Government employee.

(6) The candidate shall be the Domicile of Maharashtra.

OR

The State Council may appoint an Accountant by deputation from the cadre of Assistant Account Officer of Government with previous approval of the State Government. Terms and conditions for deputation shall be such as may be determined by the State Government from time to time.

(C) *Clerical staff and peon*.—The Council may appoint its staff on the following conditions, namely :-

(1) The number of clerical posts and peons shall be such as the Government may sanction. These posts shall be permanent and persons recruited on these posts shall be full-time employees of the Council and shall not do any other work which is not connected with the work of the Council.

(2) Eligibility for appointment to these posts shall be on par with the eligibility criteria for appointment to the posts in the corresponding cadre of the State Government employee.

(3) All the employees of the Council shall be eligible to such pay scales and allowances as are admissible to the employees of the State Government in the corresponding grades and shall also be entitled to get revised pay scale of the corresponding grades in the State cadre, as may be revised, from time to time.

(4) The normal age of retirement for these posts shall be on par with the State Government employee of the equivalent cadre.

(5) The candidate shall be the domicile of Maharashtra.

(6) To meet any temporary increase in work, or to carry out any work of a seasonal character, the State Council may appoint additional clerical staff on contract basis.

*(d) Mode of selection of employees of the Council.—*

(1) The Council shall call for applications for the post of officers, clerks and peon by publication of an advertisement in newspapers having wide circulation and also display on the notice board of the office of the Council and Employment News Bulletins. The Council shall also intimate the Employment Exchange to sponsor the names of the candidates for selection.

(2) The Council shall consider all the candidates who have applied for the post.

*(e) Attendance.—*

(i) The Secretary and other employees of the State Council shall attend the office at the hours prescribed by the State Government for Government offices in Brihanmumbai and at other times when considered necessary.

(ii) The Secretary shall not absent himself from duties without permission of the Chairperson. The other employees of the Council shall not be absent from their duties without permission of the Secretary.

*(f) Leave.—*

(i) Leave cannot be claimed as of right. The Chairperson of the State Council may grant leave to the Secretary. The leave to the clerical staff and peons may be granted by the Secretary. Discretion to refuse or cancel the leave of any description is reserved to the authority competent to sanction the leave.

(ii) Casual leave may be given for special and unforeseen circumstances and the total period of casual leave in a year being limited to eight days. Casual leave may, with the permission of the sanctioning authority, be prefixed or affixed to Sunday and holidays.

(iii) The Secretary and every employee of the State Council may be granted leave according to the provisions of the Maharashtra Civil Services (Leave) Rules, 1981.

*(g) Resignation.—*

The Secretary may resign after giving three months' notice to the State Government. If he resigns without giving notice, he shall have to pay a one month's basic pay.

Any other employee of the State Council may resign after giving one months' notice, if he is a temporary employee, and three months' notice, if he is a permanent employee. In the case of failure to give the required notice, the employee shall have to forfeit pay for the notice period.

*(h) Termination of services.—*

(i) The State Council may terminate the service of any employee, other than the Secretary, after due enquiry and after giving such employee a fair opportunity



to explain as to why his services should not be terminated. The State Council may also impose any other minor penalty on any employee, other than the Secretary, after giving such employee a show-cause notice :

Provided that, it shall be lawful for the State Council to terminate the services of its employee who is appointed on a purely temporary basis and who has given an undertaking that his services are liable to be terminated at any time without notice and without assigning any reason.

(ii) In case of serious default by any employee other than Secretary, the Chairperson may suspend such employee pending a full-fledged enquiry. During the period of suspension, such employee or the Secretary, may be paid such subsistence allowance as the Council shall decide with the permission of the State Government.

(i) *Gratuity.*—

If an employee of the Council retires or resigns, the Council shall pay to such employee or to his family in case of death of the employee while in service, by way of gratuity an amount equal to the amount of gratuity as admissible to the employees of the equivalent cadre of the Government:

Provided that, the amount shall not be so paid unless the employee has put in at least five years continuous service with the Council.

(j) The Secretary and other officers and employees of the Council though appointment on a permanent post, shall not be entitled to any kind of pension or pensionary benefits.

#### 8. *Duties of the Secretary of the State Council.*—

(1) The Secretary shall be the Chief Executive of the State Council. He shall also be the administrative head of the office. In all legal proceedings, including litigations before Court of law of the State Council shall be represented by the Secretary. The Secretary shall also be responsible for the safety and custody of the property of the State Council, overall superintendence, control and management of the State Council, maintenance of accounts and all such administrative matters, including correspondences.

(2) All officers and employees appointed or employed shall be under the direct control and supervision of the Secretary. The power to take disciplinary action against officers and employees of the State Council shall be vested with the Secretary and shall be governed by the rules made applicable by the State Government to its employees from time to time.

(3) The Secretary shall,—

(i) execute all decisions taken by the State Council in order to carry out the powers and functions of the State Council under the Act ;

(ii) prepare the minutes of the meetings of the State Council and execute decisions of the State Council taken in the meeting and shall also ensure placing the Action Taken Report of the decisions of the State Council before the State Council in its subsequent meetings ;

(iii) exercise and discharge such powers and perform such duties as are required for the proper administration of the affairs of the State Council and its day to day management ;

(iv) ensure that the staff of the Council attend punctually and generally discharge all such duties as may be required of them by the State Council for the purposes of the Act ;

(v) not less than ninety days before the expiration of the term of any existing nomination or appointment, draw the attention of the Chairperson, to the approaching vacancies, and the latter shall forthwith report it to the State Council in order that a new nomination or

appointment may be made to take effect from the day on which the existing nomination or appointment will expire ;

(vi) convene meetings of the State Council in consultation with the Chairperson and serve notice of the meetings to all concerned ;

(vii) take steps to ensure that the quorum required for convening a meeting of the State Council is secured ;

(viii) prepare, in consultation with the Chairperson, the agenda for each meeting of the State Council and shall cause submitted self-contained and brief notes to the Chairperson and Members ;

(ix) make available specific records covering the agenda items to the State Council for reference ;

(x) ensure that the agenda papers are circulated to the Members at least two working days in advance of the meeting, except in cases when urgent attention is required;

(xi) ensure that procedure of the State Council is followed by it in transactions of its business ;

(xii) inspect or cause to be inspected any allied and healthcare institution, either existing or proposed to be established under the Act to ensure fulfillment of the criteria and standards fixed under the Act, the Regulations and these Rules ;

(xiii) be the certifying authority for travelling, halting and other allowances to Members and other employees of the State Council ;

(xiv) take up all such matters in consultation with the State Council, with the Government, for release of grants, creation of posts, revision of scales, procurement of vehicles, appointment of staff, laying annual and audit report in the Legislative Assembly, re-appropriation of funds, residential accommodation and any other matter requiring the approval of the Government ;

(xv) exercise such financial powers as are delegated to him/her by the Government and the Chairperson on behalf of the State Council :

Provided that, no expenditure on an item exceeding two lakh rupees at a time shall be incurred without the sanction of the Government or as the case may be ;

(xvi) be the appointing and disciplinary authority in respect of other officers and employees of the State Council;

(xvii) be responsible to interact and liaison with the Government, its departments and agencies, the Commission, any other State Councils, Universities, including deemed Universities, and any other authorities on behalf of the State Council for carrying out the functions of the State Council under the Act effectively.

(xviii) have general control over the management of the office. All the other employees shall be under the administrative control of the Secretary, who shall assign to them their duties.

(xix) keep the registers in accordance with the provisions of the Act and these rules. The Secretary shall be present at every meeting of the State Council and the meetings of the other Committees of the State Council, and shall take minutes at such meetings.

(xx) The Secretary, shall conduct and have charge of the correspondence of the State Council and shall issue all requisite notices in the manner required under these rules.

(4) Secretary shall also maintain the following books and registers, namely :—

(i) Cash book ;

(ii) Ledger ;

- (iii) Inward and Outward Ledger including Postage Accounts ;
- (iv) Dead Stock Register ;
- (v) Stock Register for Printed Certificates ;
- (vi) Receipt Books ;
- (vii) Voucher Files ;
- (viii) Attendance Roll ;
- (ix) Register of Leave Accounts ;
- (x) Registers required for the Provident Fund of the Council ;
- (xi) Service Books ; and
- (xii) Other Registers that may be necessary.

## CHAPTER-V

### MAINTENANCE OF STATE REGISTER

9. *Registration in State Register.*—The Secretary shall maintain a State Register of the Allied and Healthcare Professionals as per the provisions specified under section 32 of the Act subject to the regulations made by the Commission in this behalf, the procedure for maintenance of Register shall be as follows, namely :—

(a) *Mode of writing of register.*—In order in which the application has been filled for registration, the entries shall be made in the register in which sufficient space shall be left for future additions in the qualifications, addresses, etc., of each entry.

(b) *Application for registration.*—The process of registration through online shall be made available on the State Councils website. The application for registration shall be in **FORM A**. The printout of application filled in online shall be submitted by the applicant alongwith the recent passport size photograph, certificate of Allied and Healthcare Professions educational qualification acquired and Higher Secondary School Certificate and Secondary School Certificate or College Leaving Certificate.

(c) *Verification of qualification.*—

(1) The Secretary shall verify the genuineness of the attested certificates on seeing the original certificates and admit the application for registration.

(2) The Secretary shall write to the concerned University or Examination Board which has awarded the qualification to the applicant for verification of qualification certificate.

(3) In case from the report received from the concerned University or Examination Board it reveals that the qualification certificate submitted by the applicant is fake, the Secretary shall inform the concerned police authorities for taking necessary action against that person.

(d) *Registration fee.*—After accepting the application form for registration, the certificates filed with the registration form shall be scrutinized by the Registration Committee. After written recommendation of the Registration Committee, such applicants shall have to pay the registration fee of rupees five thousand only. The fee may be determined by the Government from time to time by resolution.

(e) *Certificate of registration.*—

(1) The certificate of registration to be given to every registered Allied and Healthcare Professional shall be in **FORM B** appended herewith. Such registration shall be valid for five years.

(2) In the event of a certificate issued under sub-rule (1) being lost or destroyed, the holder may at any time during which such certificate is in force, apply to the Secretary for a duplicate certificate in **FORM C** appended herewith. The Secretary may, if he thinks fit on satisfactory proof as to the identity of the applicant, i.e. after certifying the photograph of registered Allied and Healthcare Professional and affidavit made before the Executive Magistrate and copy of complaint lodged with the concerned police station, issue duplicate certificate on payment of a fee of rupees one thousand only. The fee may be determined by the Government from time to time by resolution. The certificate issued under this sub-rule shall be marked as “DUPLICATE” at the right hand corner. A fee of rupees one thousand shall be paid to the Council online.

(f) *Identity Card.*—The Secretary shall issue identity card under his signature to every Allied and Healthcare Professional in **FORM D**.

(g) *Certified copies of entries in Register.*— Certified copies of entries contained in the Register may be issued to any person applying there for on payment of rupees fifty for each entry.

(h) *Change of name.*—An application for change of name shall be made by registered Allied and Healthcare Professional himself, and shall be accompanied by the fees of rupees five hundred which shall be paid through online, and also an affidavit sworn before a Magistrate stating that the applicant is the same person whose name is registered with the particular number and the circumstances for which the change is sought.

(i) *Change of address.*—It shall be the duty of every registered Allied and Healthcare Professional who changes his address, to intimate the fact to the Secretary within one month after such change. In the event of failure to give intimation about the change in address by a registered Allied and Healthcare Professional within a period of one month, change in address shall be made in the record of Register on payment of rupees five hundred as a penalty which shall be paid online.

10. *Renewal of name of Allied and Healthcare professionals in the State Register.*—

(a) *Renewal of registration.*—

(i) Every registered Allied and Healthcare Professional who is holding a certificate of registration prior to three months before date of expiry of a registration, shall apply for renewal thereof in the **FORM E** along with the renewal fee of rupees one thousand and five hundred only. The fees may be determined by the Government from time to time, by resolution.

(ii) On payment of the fee under sub-rule (i), the Secretary of the State Council shall issue a certificate of renewal and the certificate shall be proof of renewal of registration.

(iii) Where the fee under clause (i) is not paid within the specified period, the Secretary of the State Council shall remove the name of the defaulter from the State Register :

Provided that, a name so removed may be restored to the said register on payment of fee rupees three thousand only. The fee may be determined by the Government from time to time by resolution.

11. *Restoration of name of a person in the State Register.*—

The State Council may, at any time for reasons appearing to it as sufficient and upon payment of fee of rupees ten thousand only. The fee may be determined by the Government from time to time by resolution. After paying the fees the State Council order that the name of a person removed from a State Register shall be restored and the name shall be uploaded on the website of the State Council, and in one daily local newspaper in vernacular language.

## CHAPTER VI

### FINANCE, ACCOUNTS AND AUDIT

#### 12. *State Allied and Healthcare Council Fund.*—

(1) There shall be constituted a Fund to be called the State Allied and Healthcare Council Fund. The Council Fund shall be applied to the following objects, namely :—

- (a) repayments of debts incurred by the Council for the purposes of this Act ;
- (b) expenses of any suit or legal proceedings to which the Council is a party ;
- (c) payment of salaries and allowances to the officers and employees of the Council ;
- (d) payment of travelling and other allowances to the members of the Council ;
- (e) payment of any expenses incurred by the Council in implementation of the provisions of this Act and the rules and regulations made thereunder ;
- (f) salary and allowances of the Secretary and other officers, employees shall be paid from the funds of State Council.

(2) Opening of bank account.- An account shall be opened in the Nationalised Bank, Mumbai, in the name of the State Allied and Healthcare Council Fund. All money of the State Council shall be deposited in the Bank. All cheques in the Bank shall be operated by the Secretary and Chairperson or any one of them.

(3) Receipt of money.- The Secretary shall receive or cause to be received all money payable to the Council. He shall not retain or cause to be retained in his hands or in the hands of the employee authorised by him to receive money, a sum exceeding rupees one thousand, the balance being lodged in the Bank to the credit of the State Council.

(4) Annual statement of income and expenditure.- The Secretary shall in the month of July in each year prepare a statement of income and expenditure of the preceding financial year, and draw the attention of the State Council to such matters as an deserving of notice.

(5) Annual accounts of audit.- The annual accounts shall be made up by the Secretary under the direction of the State Council. They shall be audited by the Chief Auditor, Local Fund Accounts, as soon as possible after the closing of each financial year.

#### (6) Estimate of revenue and expenditure.—

(a) In the month of February in each year, an estimate of the revenue and of the expenditure of the State Council for the year commencing on 1st April then next ensuing, shall be laid before the State Council.

(b) Such estimate shall make provision for the fulfillment of the liabilities of the State Council and for effectually carrying out its objects. It shall include all its revenue side besides all revenue ordinarily anticipated, all fees received from registration and other sources,

(c) The State Council shall consider the estimate so submitted to it and shall sanction the same without modifications or subject to such modifications as it may deem fit.

(7) *Supplementary estimates.*—The State Council may at any time during the year for which any estimate has been sanctioned cause a supplementary estimate to be prepared and submitted to it. Every such supplementary estimate shall be considered and sanctioned by the State Council in the same manner as if it were an original annual estimate. No expenditure shall be incurred by the Council which is not duly provided for in the budget or in a supplementary budget estimate.

(8) *Scrutiny of claims.*—A bill or voucher presented as a claim for money shall be received and examined by the Secretary. If the claim is for a sum not exceeding rupees one thousand and the bill is in order, the Secretary shall pay it. If the claim is for a sum exceeding rupees one thousand but not exceeding rupees two thousand the payment shall not be made after the claim



is sanctioned by the Chairperson. If the claim is for a sum exceeding rupees two thousand the payment shall not be made until it has been examined and passed by the State Council.

(9) *Accounting of all sums received or spend.*—The Secretary shall immediately bring into account in the cash book all money received or spend by the State Council.

(10) *Donations.*—The State Council is authorised to receive the donations for the purposes of its expenses, benefactions and contributions from the private persons and bodies, proceeds of the sale of reports and other publications.

(11) The State Council shall obtain prior approval of the State Government in matters of creation of posts, revision of scale of pay, procurement of vehicles, re-appropriation of funds from one head to another, permitting any member or officer of the State Council to participate in seminars, conferences or training programmes abroad and such other matters as may be determined by the Government, by order.

13. *Annual report of State Council.*—

The State Council shall prepare every year, in annexure **FORM F** on or before 30th September of every year an annual report giving a true and full account of its activities during the previous year i.e. From 1st April to 31st March and copies thereof shall be forwarded to the State Government and the Government shall cause the same to be laid before each House of the State Legislature.

14. *State Council rules subject to regulations.*—

Section 66 of the Act empowers the Commission to make regulations to carry out the purposes of the Act. The provisions of these rules are subject to the regulations made by the Commission in this behalf, from time to time.

15. *Transitory provisions.*—

(1) The State Council shall be the successor in interest to the Maharashtra State Council for Occupational Therapy and Physiotherapy and Maharashtra Paramedical Council and all the assets and liabilities of both the aforesaid Councils shall be deemed to have been transferred to the State Council.

(2) Notwithstanding the supersession of the notifications for constituting the aforesaid Councils, the Medical standards, requirements and other provisions specified under the Maharashtra State Occupational Therapy and Physiotherapy Act, 2002 (Mah. II of 2004) and Maharashtra Paramedical Council Act, 2011 (Mah. VI of 2016), and the rules made thereunder shall continue to be in force and operate till new standards or requirements specified by the National Commission for Allied and Healthcare Professions by regulations made in this behalf:

Provided that, anything done or any action taken as regards the medical standards and requirements under the existing rules under supersession shall be deemed to have been done or taken under the corresponding provision of these rules and shall continue in force accordingly, unless and until superseded by anything done or by any action taken under these rules.

(3) The State Government may take such appropriate measure as may be necessary for smooth transition of the dissolved Maharashtra State Council for Occupational Therapy and Physiotherapy and Maharashtra Paramedical Council to the corresponding to new State Council constituted under section 22 of the Act.

By order and in the name of the Governor of Maharashtra,

AJIT SASULKAR,  
Deputy Secretary to Government.

**FORM A**

[See rule 9(b)]

**FORM OF APPLICATION FOR PERMANENT REGISTRATION**

Affix your  
Recent  
passport size  
photograph

To,  
The Secretary,  
Maharashtra State Allied and Healthcare Council

-----  
Sir,

I request you to register my name and other particulars, as stated below under the The National Commission for Allied and Healthcare Professions Act, 2021(14 of 2021) and further to give me a Certificate of registration for the diploma/degree of -----

**Personal Details**

	Prefix	Surname	First Name	Middle Name
Name of Applicant				
Name of Father				
Name of Mother				

**In case of Married Woman**

Maiden Name				
Date of Birth		Aadhaar No		
Gender		Marital Status		
Nationality				

**Contact Details**

Permanent Address Per Aadhaar Card			
Address			
City / Taluka			
State			
Place of Practice with full address			
Address			
City / Taluka			
E-Mail Address		Residential No	

## Qualification Detail :

Sr.No.	Education Qualification	Subject	Name of University / Exam board	Name of Institute	Institute Address	Roll no. /Seat no.	Year of Passing	University Enrollment no	Internship period	Name & address of institution from where internship/ Training completed
1	2	3	4	5	6	7	8	9	10	11

## Certificate Verification details:

Application No.		Application Date	
Amount		Transaction Date	
ATRN No.		Bank Ref No.	

I forwarded herewith the following documents along with—

- (i) Print out copy of submitted Registration form with signature,
- (ii) Original Degree / Diploma certificate of allied and healthcare qualification.
- (iii) Original Marksheet of allied and healthcare qualification degree/diploma of I/II/III/IV year which is applicable.
- (iv) SSC and HSSC Mark Sheet and Passing Certificate.
- (v) School / College Leaving Certificate.
- (vi) Three copies of recent colour passport size (3x4) photograph.
- (vii) Online payment receipt of registration fee of Rs.3000/- (Rupees Three Thousand only) and verification fee of Rs.2000 (Rupees Two Thousand only).

**Declaration**

I am applying for registration for the first time and I was not registered as an allied and healthcare professional under any law in India before the date of this application. I have carefully read the instructions. I certify that the particulars furnished above are true to the best of my knowledge and belief.

Yours faithfully,

(Signature)

Date :

Place :

**FORM B**

[See rule 9(e)(1)]

**The Maharashtra State Allied and Healthcare Council**

**CERTIFICATE OF REGISTRATION**

Registration No. ....

Registration Date.....

Photograph

This is to certify that Shri/Smt./..... Son/Daughter of (mother's name),  
..... Possessing the qualification..... of..... (name of  
qualification) (name of university/technical board) has been duly registered and entered in the State  
Register under section 32 of the The National Commission for Allied and Healthcare Professions Act,  
2021 (14 of 2021).....

In witness whereof are herewith affixed the seal of the Maharashtra State Allied and Healthcare  
Council, and the signature of the Secretary of the said council.

This certificate is valid for five years from the date of registration, subject to the provision of  
sub-section (1) of section 35 of the Act.

This certificate is valid upto .....

Dated the :

Secretary

Seal :

**FORM C**

[See rule 9(s)(2)]

DUPLICATE

**The Maharashtra State Allied and Healthcare Council****CERTIFICATE OF REGISTRATION**

Registration No. ....

Registration Date.....

Photograph

This is to certify that Shri/Smt./..... Son/Daughter of (mother's name),  
 ..... Possessing the qualification..... of.....  
 (name of qualification) (name of university/technical board) has been duly registered and entered  
 in the State Register under section 32 of the The National Commission for Allied and Healthcare  
 Professions Act, 2021 (14 of 2021).....

In witness whereof are herewith affixed the seal of the Maharashtra State Allied and Healthcare  
 Council, and the signature of the Secretary of the said council.

This certificate is valid for five years from the date of registration, subject to the provision of  
 sub-section (1) of section 35 of the Act.

This certificate is valid upto .....

Dated the :

Secretary

Seal :



**FORM D**

[See rule 9(f)]

**FROM OF IDENTITY CARD FOR ALLIED AND HEALTHCARE PROFESSIONAL**

**Maharashtra State Allied and Healthcare Council.**

Photograph

No.SAHC/Regn.no...../...../20....

Date:     /     /20..

Name of Allied and Healthcare Professional : .....

Registration Qualification : .....

Address : .....

Place of Practice :.....

District : .....

Validity of Registration .....

Signature of Allied and

Healthcare Professional ..... Signature of Secretary

.....

**Backside**

Allied and Healthcare Professional should have renew his registration within time. Without valid registration, practicing Allied and Healthcare profession is illegal. This card must be kept carefully by the Allied and Healthcare Professional. Disciplinary action shall be initiated in case of misuse of this card. If lost, please inform the Council immediately in writing. This card must be returned upon request/expiry of validity or leaving the practice/profession. If found, please return to the address mentioned overleaf.

**FORM E**

(See rule 10)

**Maharashtra State Allied and Healthcare Council****APPLICATION FORM FOR RENEWAL OF REGISTRATION**

To,

The Secretary,

Maharashtra State Allied and Healthcare Council, Mumbai- 400 001

Sir,

I am requesting you to renew my registration. My name and other particulars are stated below : —

Full name (Beginning with surname) -----

Maiden name and surname in case of married women-----

Mother's name-----

Address-----

Description of the registration for renewal

(i) Registration number and date-----

(ii) Qualification at the time of registration -----

(iii) Additional qualification if any, registered with Council -----

(iv) Additional qualification registration number and date -----

(v) Credit points acquired----- (attested copies of certificate to be attached)

(vi) Reason for delay for renewal-----

(vii) Affidavit for delay -----

The requisite fee of Rs.1500/-Rupees One Thousand and Five Hundred only) towards the charges of renewal is being paid through online mode. Please renew my registration and issue me identity card.

Yours faithfully,

(Signature)

Date:        /        /

Place :

**FORM F**

(See rule 13)

Annual Report of the Maharashtra State Allied and Healthcare Council for the Year 20.... - 20....

1. Introduction.
2. Description on Constitution of the State Council.
3. Description on the Maharashtra State Allied and Healthcare Council.
4. Objectives of the State Council.
5. Functions of the State Council.
6. Autonomous Boards u/s 10 of the Act - its constitution and functions etc.
7. Advisory Boards u/s 12 of the Act and its functions.
8. Standardization of curriculum and scope of practice with respect to each profession under the various professional categories.
9. Task shifting.
10. Registration of Allied and Healthcare Professionals.
11. Accreditation and Rating of Institutions.
12. Growth of Allied and Healthcare Education System, in Maharashtra, in particular.
  - (a) Universities/Institutions/Colleges
  - (b) Faculty strength
  - (c) Students' strength
  - (d) No. of Graduated students
  - (e) Employment statistics (Addition of workforce in the current year, percentage of students without employment etc.)
  - (f) Research Development in Universities/Institutions
  - (g) Condensed statistics on Growth of Allied and Healthcare Education.
13. Guidelines for determination of fees for seats in private Institutions and Deemed Universities.
14. Common Entrance Examination
15. Exit-cum-Licensing Examination
16. National Teachers Eligibility Test
17. Assessment of Health Care, including Human Resources for Health and Healthcare Infrastructure and Road map for its development in the State.
18. Website
19. Legal matters

20. Vigilance
21. Right to Information
22. Accounts and Establishment, including annual audit report
23. Publications
24. Miscellaneous

Date:

**Chairperson**

Maharashtra State Allied  
and Healthcare Council.

**Secretary**

Maharashtra State Allied  
and Healthcare Council.